

## Glendover Elementary School Parent Involvement Policy

It is the belief of the Glendover Elementary School SBDM Council, Administration, Faculty, Staff, and the Glendover PTA that parent involvement is critical to the successful education of children.

- Glendover will always strive to encourage and increase parent involvement by providing a warm, accepting climate, establishing open lines of communication between home and school, and offering a variety of opportunities for parents to be actively engaged in the education of their children.
- The Glendover PTA along with the school will hold scheduled PTA meetings and activities. The dates and times of meetings and activities will be advertised on the school's website, school marquee, newsletter and announcements. The PTA will conduct the election of parent representatives to the SBDM Council. Parents interested in attending SBDM meetings are welcome anytime. These are advertised through the above ways and on Channel 13. To provide input, contact the principal a week before the meeting so you can be placed on the agenda. Parents Involvement on Site-Based Committees is strongly encouraged. Information regarding meeting times and solicitation for parents interested in distributed at the beginning of each school year.
- An annual meeting will inform parents of Glendover's participation in the title I program, explaining the instructional focus, requirements and their right to be involved in our school. Title I funds may be used to fund parent involvement expenses including transportation, child-care costs or home visit expenses. Planning, review and improvement of the title I program will be discussed with parents and a fall and spring SBDM meeting. A school-parent compact will increase the sharing of responsibility between families and schools. A copy of this compact is available in the Glendover office and on Glendover's website.
- The School Climate Committee shall be responsible for the development of the school-parent learning compact which outlines how parents, the entire school staff, and students will share in the responsibility for improved student achievement.
- Parents will serve understanding and ad hoc committees that Glendover. We will deliberately recruit parents of underrepresented populations so that our committees reflect our population demographics.
- Memos, newsletters, phone calls, parent conferences will be used on a regular basis to keep parents informed. A standards brochure will be published monthly and the Soaring Eagle to keep parents informed of the curriculum. Materials will be translated as needed for non-English-speaking families.
- Teachers will schedule at least two (2) parent conferences (first and third nine week period) with the parents/guardians of every child in the class. The meeting will take place at a mutually agreed-upon time and place; home visits can also be arranged. As a last resort, these meetings can take place by telephone or e-mail. Parents may contact the school or teacher to set up a conference at any time.

Conference information provided will include but not be limited to:

- Ø proficiency levels students are expected to meet as well as where their child is performing in relation to those standards
- Ø Benchmarks student work comparisons
- Ø student assessment results
- Ø description and explanation of curriculum and assessments used
- Ø social-behavioral strengths or concerns
- Ø any other topics deemed appropriate by teacher or parent/guardian

- Meetings will be held in cooperation with the Family Resource Center to give parents opportunities to share experiences and participate in the education of their children, provide assistance to parents in understanding Kentucky's academic content standards, Kentucky's student achievement standards, and Fayette counties academic

assessments, and to provide materials and training to help parents work with their children to improve their children's achievement. Informational workshops, sponsored by the FRC to benefit the general well-being of all students will also be scheduled or promoted.

- As part of the home-school partnership, we recommend as a minimal involvement by each family: reading with your child every day (this includes having your child read to you and your reading to your child); daily work on basic math facts, as appropriate for your child's grade level (this includes math flashcards for addition, subtraction, multiplication, and division facts), and engaging in other practical strategies that occur in everyday life that provide teachable moments for your child.

- Parents are encouraged to serve as tutors, class readers, homeroom parents, chaperoned on field trips, guest speakers, and presenters. According to House Bill 136, all schools must require a records check on any adult who volunteers in their school. This records check can be completed online by visiting either Glendover's website or Fayette County Public School's website. Information regarding volunteer background checks will be provided at the time of registration as well and that the beginning of the school year.

- Staff overseas, as needed, training to work proactively with all families to meet any special needs in our culturally diverse population.

- An orientation will be held at the beginning of each school year to describe practices for improved student achievement; at least one public meeting will be held each year to explain plans for the Comprehensive School Improvement Plan and the closing of the achievement gap and targeted populations. Public input will be at every thought and gladly accepted to any procedures and plans for the Glendover Elementary School.

- The effectiveness of this policy will be assessed by the Council annually through the use of a parent survey given during the spring of each year. Changes to the policy will be made as needed.